

Kane County Local Rule

ARTICLE 3: SHERIFF

3.00 COURT SECURITY

The Sheriff shall provide court security in certain courtrooms and additional court security at any session of Court when requested by the Chief Judge or his/her designee.

3.01 COURTHOUSE ENVIRONS

- (a) The Sheriff shall have the duty to enforce all Illinois laws and Kane County ordinances including, but not limited to, the enforcement of all parking restrictions and limitations pertaining to the courthouse parking lots.
- (b) Nothing in this Local Rule shall limit or restrict the authority of municipal law enforcement officials to enforce laws applicable to courthouse environs.
- (c) Until further order of the Chief Judge or the Sixteenth Judicial Circuit, Courthouse Security Policy is to allow sworn uniformed police officers, not on personal business, entry with their side-arm weapon into the Courthouse. Said officer's entry is subject to the approval and consent of the Kane County Sheriff or his designee.
- (d) As to all places which the Court conducts business as a Court of law or chancery, there is reserved to the Court, upon discretion of the Judge presiding in such Court, the right to order or direct a search by reasonable and lawful means available of any person and their property entering a Court location. If such a search is directed and there is discovered any weapon listed as a dangerous weapon under [720 ILCS 5/33A-1](#), such weapon shall be subject to immediate seizure by the personnel authorized to conduct the search.
- (e) As to all Court locations in Kane County, in addition to the procedures in Section (d) above, the following search procedures shall be employed at all Court locations equipped with metal detectors and/or x-ray screening devices:
 - (1) All persons entering Court locations in Kane County employing metal detectors and/or x-ray screening devices shall be required to pass through a metal detector and all packages, brief cases, files, boxes, backpacks, purses and the like shall be caused to pass through x-ray screening devices.
 - (2) A person who activates the metal detector may be denied entry to the Court facility without further questioning or search. A person whose package, brief cases, files, boxes, backpacks, purses and the like, upon passing through the x-ray screening device, discloses suspicious objects may be denied entry without further questioning or search.
 - (3) A person who activates the metal detector may be permitted to pass through the detector a second time after removing all metal objects. If upon entering the detector a second time, a person activates the detector, that person shall not be permitted to enter the court facility unless the person consents to a pat-down search conducted by personnel of the same sex and the officer authorized to conduct the search is satisfied that there is no weapon or dangerous material present.

Kane County Local Rule

- (4) A person whose package, briefcase, file, box, backpack, purse, or the like contains suspicious objects upon passing through the x-ray screening device shall submit such items for inspection by the officer authorized to conduct such inspection. If such officer is satisfied there is no weapon or dangerous material present, the person may proceed to enter the Court facility.
 - (5) All packages, briefcases, files, boxes, backpacks, purses, and the like are subject to search for dangerous materials at the time of screening or as deemed necessary by authorized security officers; but in no event may printed documents be examined.
- (f) In furtherance of the protection of the public and those working in the Kane County Courthouse located at 100 South Third Street, Geneva, IL, the following additional procedures shall be implemented upon the effective date of this Order:
- (1) The north, south, and east doors shall be secured and shall not be used by the general public, except as an emergency exit.
 - (2) Judges, courthouse employees and county employees working in the Kane County Courthouse located at 100 South Third Street, Geneva, IL, shall be issued a county identification card upon compliance with procedures established by the Sheriff of Kane County and the Court Administration for the Sixteenth Judicial Circuit. Persons possessing the county identification card may not permit persons who do not possess the card to enter the courthouse doors with them. Anyone who violates this provision of the Local Rules will lose their county identification card privilege. All persons possessing the county identification card remain subject to all other provisions of the Local Rules.
 - (3) The west doors of the Courthouse will be open on Mondays from 7:30 a.m. to 4:30 p.m. and Tuesday through Friday from 8:30 a.m. to 4:30 p.m.
 - (4) The north doors of the Courthouse will be open for Judges only.
 - (5) If a courtroom is in session after the regular Court hours set forth herein, the bailiff/security assigned to that Court shall contact building maintenance to ensure proper lighting of all necessary hallways and staircases.
 - (6) The Director of Courthouse Security shall daily require his or her staff to check with all Judges regarding the need for security after 4:30 p.m. and assign staff as necessary.
- (g) In furtherance of the protection of the public and those working in the Kane County Judicial Center located at 37W777 Route 38, St. Charles, IL, the following additional procedures shall be implemented upon the effective date of this Local Rule:
- (1) All Court staff and public shall enter the Judicial Center through the main front entrance.
 - (2) Public access shall be from 7:30 a.m. - 4:30 p.m. except for scheduled education programs or Probation appointments or matters extended by order of the court.
 - (3) If a courtroom is in session after the regular Court hours set forth herein, the bailiff/security officer assigned to that court shall contact building maintenance to ensure proper lighting of all necessary hallways and staircases.

Kane County Local Rule

- (4) The Director of Courthouse Security shall require his or her staff to check with all with all Judges regarding the need for security after 4:30 p.m. and assign staff as necessary.